



LLOYD WILLIAMS PROPERTY

PRIVACY POLICY

Introduction:

The Data Protection Act 2018 (DPA 2018) sets out the data protection framework in the UK and incorporates Regulation (EU) 2016/679 (General Data Protection Regulation, "GDPR") into national law. Its purpose is to protect the "rights and freedoms" of natural persons (living individuals), and to ensure that personal data is not processed without their knowledge, and, wherever possible, that it is processed with their consent.

Where Lloyd Williams Property is defined as the Data Controller, we have a legal duty to protect any information we collect from you. We use appropriate technologies and organisational measures to safeguard your data and keep to strict security standards to prevent unauthorised access to it.

All information will be processed in accordance with the applicable data protection laws in the United Kingdom applicable to the processing of Personal Data and the interception of communications in place from time to time, including (i) the Data Protection Act 2018, (ii) the General Data Protection Regulation as it forms part of domestic law in the United Kingdom by virtue of section 3 of the European Union (Withdrawal) Act 2018 (including as further amended or modified by the laws of the United Kingdom or a part of the United Kingdom from time to time) (the "GDPR"), and (iii) any relevant law implemented as a result of GDPR (together "Data Protection Laws").

Contacts:

Our Office:

Lloyd Williams Property
2 Kings Court, Harwood Road
Horsham, RH13 5UR
<http://www.lloydwilliamsproperty.co.uk>

Lead Supervisory Authority (UK):

Information Commissioner's Office
Wycliffe House, Water Lane
Wilmslow, Cheshire SK9 5AF
www.ico.org.uk

The type of personal information we may collect:

- Title
- First name
- Middle name
- Surname
- Email address
- Phone number
- Company name
- Job title
- Home address
- Bank statement
- Passport
- Driving license

How we get the personal information and why we have it:

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- To contact you regarding purchasing opportunities
- To represent you in selling your property
- To qualify you as a lawful purchaser or seller

We use the information that you have given us in order to maintain a database of parties interested in buying or selling property, as well as to qualify you as a lawful purchaser or seller.

We may share this information with the HMRC Anti-Money Laundering Protection Register

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- (a) We have a legal obligation.

How we store your personal information:

Your information is securely stored.

We keep your personal information for 24 months. We will then anonymise your data.

Your data protection rights:

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at tomas@lloydwilliamsproperty.co.uk if you wish to make a request.

How to complain:

If you have any concerns about our use of your personal information, you can make a complaint to us at tomas@lloydwilliamsproperty.co.uk.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House, Water Lane
Wilmslow, Cheshire SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>